

John Adam Memorial School

Code of conduct



Respect

- I respect myself and others.
- I respect my environment: all school property and class materials.
- I respect the Riverside School Board Code of Conduct.
- I respect class rules.
- I respect the bus rules.
- I come to school on time every day.
- I remove my cap when entering the school.
- I respect the school's dress code.
- I act calmly.
- I walk quietly or in silence in the hallways and bathrooms.
- When the bell rings, I stop playing and quietly line up.
- I always use polite language and gestures.
- I help and support others.
- I respect the lunch rules by sitting properly and keeping my area clean.

Safety

- I remain on school property (in the school, schoolyard, office, Oasis), always supervised.
- I notify an adult if there is a problem or someone is hurt.
- I play safely.
- I remain in my class and play calmly during indoor recess.
- I leave snow, ice, rocks, branches, sand and wood chips on the ground.
- I solve conflicts without using verbal or physical violence (pushing, hitting, kicking, etc.).
- I refrain from any inappropriate physical contact (hands to yourself).
- The school reserves the right to ban any object it deems unsafe.
- All parents volunteering or visiting the school will report to the office and sign in.

Bullying

- Harassment, bullying, intimidation, threats, violence are not accepted.
- If you witness or are a victim of an act of bullying, you need to inform an adult that you trust.
- Respect the guidelines according to the John Adam Anti-bullying, anti-violence plan.

Disciplinary measures according to the severity or repetitive nature

Minor incidents

- Discussion between the adult(s) who witnesses or is told of the incident and those involved. The adult can then decide that no further actions are compulsory at this point of time. The parents will be notified with a written or verbal communication. A report will go to the principal.
- Supervision of the transgressor during free time; i.e. must be shadowed by a supervisor during recess and/or at lunch time or sent to OASIS.
- Detention at OASIS of the transgressor: during this time there is a discussion with the supervising staff member about the incident and how to better deal with similar situations should they occur. A reflection sheet will be filled out by the student, signed by a staff member and the student's parents. (Detention with daycare technician during daycare hours.)

Moderate incidents

- Transgressor is immediately sent to the office, OASIS or daycare technician (during daycare hours).
- Loss of privileges and/or removal from class (lunch hour, recess, free time etc.)
- Detention at OASIS of the transgressor: during this time there is a discussion with the supervising staff member about the incident and how to better deal with similar situations should they occur. A reflection sheet will be filled out by the student, signed by a staff member and the student's parents.
- In-school suspension or out of school suspension.

- Re-integration plan is discussed with the parents and the staff member(s) involved and then applied (prevention in Oasis during free time or during class time depending on the incident).

Severe incidents

- In-school suspension.
- Out-of-school suspension with re-entry meeting with parents (in person or via telephone) and student. A plan is developed for the student and implemented. Teachers and staff implicated are informed of the plan.
- Preventative measures are put into place to support the successful reintegration of the student. Such measures include: modification of schedule and/or gradual re-entry to school and classroom. Same applies to free time, recess and/or lunch recess.
- Recommendation to move the student to another school or to expel from the Board if considered compulsory.
- Involvement of the Police if deemed necessary.